

# Health and Safety Policy

GC-001 – Version 5 – 12<sup>th</sup> February 2021



**The Directors and Officers of Summit Forest New Zealand Ltd are committed to ensuring that the Health and Safety Policy is an integral part of its business. It is of paramount importance that our offices, forest estate and operations are at all times and in all places fully compliant with all legislation and obligations by adhering to the following behaviours:**

- Demonstrating a visible commitment to health and safety.
- Having systems in place to encourage worker engagement and participation in health and safety.
- Identifying, managing and mitigating significant hazards.
- Implementing and monitoring hazard management plans for the work environment.
- Having robust, proactive and accurate health and safety reporting.
- Ensuring that all workers receive relevant health and safety training.
- Ensuring that all workers and visitors are made aware of hazards both real and potential so they can look after themselves and keep others safe while at work or visiting SFNZ premises.
- Ensuring that the safety of our workers is not compromised by anyone under the influence of drugs, alcohol or fatigue.
- Actively promoting the health, safety and wellbeing of our workers.

To achieve our vision of a safe working environment we are committed to take the following actions:

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|--------------------------|---|
| <b><u>Compliance</u></b> | We will comply with all relevant international, national and local statutory requirements and industry best-practice. |
| <b><u>Leadership</u></b> | We will have measurable undertakings by directors and managers.   |
| <b><u>Engagement</u></b> | Our workers will be actively encouraged to participate in health and safety management.                               |

**Risk Management**

We will have a process in place for regularly reviewing our workplace for real and potential risks.

**Risk Register Review**

All risks are recorded in our Health and Safety Management system.

**Controlling Risk**

Committed to ensuring that risk is managed. We will consider all activities to ensure that a risk is reported, controlled or eliminated.

**Working with Other PCBU's**

We will consult and co-ordinate with all other duty holders.

**Contract Management**

We will ensure all contractors complete and maintain a plan for working on Summit Forests premises.

**Prevention**

All workers are expected to take responsibility to employ management systems and SOP's specifically designed to avoid or minimise conditions that pose a risk to themselves and others.

**Continuous Improvement**

We will continuously seek opportunities to improve the health, safety and environmental performance of our company by regularly reviewing and evaluating our policies/procedures.

**Communication**

We will communicate a positive Health & Safety culture within the workplace.

**Reporting**

All workplace injuries and incidents are to be reported, recorded and appropriately investigated.

**Induction**

All new workers will receive basic health and safety training prior to starting work.

**Impairment**

We will ensure the safety of our employees is not compromised by anyone under the influence of drugs, alcohol or fatigue.

**Health and Wellbeing**

We will actively promote injury management and the health and wellness of workers.



**Takashi Sasaoka - Managing Director – 12<sup>th</sup> February 2021**